



May 26, 2020

Dear CDC Contractors,

This message is to inform you of recent changes to the COVID-19 Operational Policy impacting contractors performing in CDC owned or leased facilities.

Effective Tuesday, May 26, 2020, all persons in all common spaces in all CDC-owned or -leased facilities must wear Cloth Face Coverings (CFCs). For the purposes of this notice, common spaces include building lobbies, hallways, stairwells, breakrooms, restrooms, cafés, parking decks, and any other space where individuals may encounter other people and cannot maintain social distancing.

Individuals do not need to wear CFCs in their immediate office or workstation, if they are able to maintain a safe distance of six (6) feet from all others. CDC's Office of Safety, Security, and Asset Management (OSSAM) may provide additional requirements regarding CFCs and communicate those, as appropriate, through leadership communications, internet updates, and CDC Today announcements. Contractors performing in CDC laboratories must refer to additional information from the Office of Laboratory Science and Safety on the use of CFCs in laboratory settings.

One (1 each) CFC will be provided to all contractor personnel currently reporting to CDC facilities (contractor staff are responsible for cleaning and care of their CFC). Contractors are responsible providing additional CFC's to their personnel as needed. Of course, any mask worn in our facilities must align with the standards of professionalism of our workplace.

CFC will be distributed at the following locations:

In Atlanta: Roybal Campus: Main guard stations in Buildings 21, 24, 16, 18, 23, and 17.
Chamblee Campus: Visitors Center

Outside Atlanta: The following POC is provided for each location:

Anchorage: Cliff Ivey

San Juan: Miguel Flores-Acevedo

Cincinnati: Chantee West

Spokane: Kevin Gill

Fort Collins: Sean Coombs

Hyattsville: Rick Connor

Morgantown: Matthew Hoak

Pittsburgh: Jessica Jones

Research Triangle Park: Darrel Lyles

Note: Contractor staff working for Chenega (security officers only), Four Seasons, and Goodwill will receive CFC's from their employer.

Thank you for your continued support in keeping our workplaces safe!

Jeff Napier
Head of the Contracting Authority